

Teleconference Executive committee (32 Ex Comm. -- 17 May 2011)

(Draft) Minutes

Attended:	Not able to attend:	Secretariat
Rifat Atun (Chair) Ken Castro Jeremiah Chakaya Michael Kimerling Mario Raviglione Observer: Blessi Kumar (Vice-Chair of Board)	Giorgio Roscigno Christy Hanson	Lucica Ditiu Joel Spicer Shirley Bennett Raegan Boler
Minutes of Discussion	Decision	Action
1. Role of Vice-Chair on the Executive Committee		
<p>The Coordinating Board appoints seven of its members to constitute an Executive Committee of which the Board Chair and WHO have seats ex officio. The other five members of the Executive Committee are Christy Hanson, Michael Kimerling, Jeremiah Chakaya, Ken Castro and Giorgio Roscigno, who are in the middle of their current terms of appointment.</p> <p>It was suggested that the Vice-Chair of the Board should join each teleconference of the Executive Committee as a participant, to be able to step in as Chair in the event of the Chairs' absence (either for part of a call or in instances when the Chair cannot join the call at all)</p> <p>Although the Vice-Chair can comment on issues, s/he will only be able to vote on issues in the absence of the Chair. While the Chair of the Board is on the call, only the seven members of the Executive Committee will be able to vote.</p>		
The Executive Committee welcomed the clarification on governance of the Executive Committee and welcomed Blessi Kumar as Vice Chair of the Coordinating Board to the teleconference of the Executive Committee.	N/A	N/A
2. Location of the 21st Stop TB Partnership Coordinating Board meeting		
<p>The Coordinating Board, at its' 20th meeting decided to compare the costs of holding the next Coordinating Board meeting in the following locations:</p> <ul style="list-style-type: none"> • Bangkok, Thailand, • Kathmandu, Nepal, • Lille, France. <p>The estimated cost of the holding the Coordinating Board in these locations is:</p> <ul style="list-style-type: none"> • Bangkok, Thailand: US\$ 116,000 • Kathmandu, Nepal: US\$ 119,000 • Lille, France: US\$ 150,000 		
The Executive Committee thanked the Secretariat for the costing the different locations. The Executive Committee	The Executive Committee recommended that the 21 st Stop TB Partnership Coordinating Board	Secretariat to enter into discussion with government of Thailand and commence planning for the 21 st Stop

discussed the pros and cons of holding the Coordinating Board in the suggested locations, and noted that Thailand is a high-burden country.	meeting be held in Bangkok, Thailand.	TB Partnership Coordinating Board meeting.
<p>3. Timeline on election of Chair</p>		
<p>The manual of procedures provides a detailed timeline for the election of Chair. The Manual of Procedures states that: "At the Spring Coordinating Board meeting before the Autumn Coordinating Board meeting when the Chair's term is to expire, the Coordinating Board shall appoint a Nominating Committee of three Coordinating Board members who do not themselves intend to stand for the Chairmanship" (pg 6). However, at the 20th Coordinating Board meeting seven Board members volunteered to serve on the Nominating Committee.</p>		
The Executive Committee discussed the role of the Nominating Committee in overseeing the election of Chair.	The Executive Committee agreed the manual of procedures should be followed and three Board members should serve on the Nominating Committee.	Secretariat to contact the Nominating Committee volunteers and request a self-selection of three members to serve on the Nominating Committee.
<p>4. MoU/Hosting Arrangements with WHO</p>		
<p>At the 20th Coordinating Board meeting in Washington, D.C., a Sub-Committee on Governance, Performance and Finance was established to enter into discussions with WHO regarding Hosting Arrangements to culminate in a MoU clearly defining roles and responsibilities presented for approval at the next Coordinating Board meeting (Decision Point: 1.11-7.0).</p> <p>Several discussions on the Hosting Arrangements has taken place between the Executive Secretary and WHO. WHO are developing standard documents to become uniform for all hosted partnerships. These documents are pre-final, although are yet to be shared with the Stop TB Partnership.</p> <p>The Secretariat aims to have a first draft of the agreement ready by the end of May.</p>		
<p>The Committee welcomed the report from the Executive Secretary on the substance of these initial discussions.</p> <p>The Executive Committee urged the Sub-Committee on Governance, Performance and Finance, which will help guide the development of the MOU/Hosting Arrangements be activated as soon as possible.</p>	<p>The Chair of the Sub-Committee on Governance, Performance and Finance should report back to the Executive Committee on progress made by the end of June.</p> <p>The Executive Committee reiterated that the Coordinating Board needs to see a draft of the hosting agreement by early September.</p>	Secretariat to activate the Sub-Committee on Governance, Performance and Finance.
<p>5. Coordinating Board member rotation</p>		
<p>UNDP and UNITAID have requested seats on the Stop TB Partnership Coordinating Board. One seat of the TB Affected Communities is due for election as is the rotating seat for Technical Agencies/NGOs.</p>		

<p>The Secretariat met with the WHO legal officer responsible for partnerships, to explore the request for the extra seats on the Coordinating Board. As UNITAID is hosted by WHO, and is in WHO legal's framework, any seat held by UNITAID would effectively be WHO having two seats on the Coordinating Board.</p> <p>UNDP is a multi-lateral organization. This constituency has four seats (three permanent: WHO, World Bank and the Global Fund) and one rotational seat which UNAIDS currently occupies.</p>	<p>The Executive Committee decided the position on UNITAID's request is clear and that UNITAID cannot hold a seat on the Stop TB Partnership Coordinating Board.</p> <p>A review of the manual of procedures, including the rotation/non-rotation of members should be conducted and brought to the next Coordinating Board meeting for review. UNDP's request should be considered as part of this larger governance review and revisited in light of new rules and regulations.</p>	<p>Secretariat to commence election processes for the seats of Affected Communities and Technical Agencies/NGOs.</p>
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6. Any other business

The Committee asked about progress on formulating the time-limited task force to explore ways to strengthen and refine the structure and functioning of the Working Groups (Coordinating Board decision: 1.11-8.0). The Secretariat clarified a request for volunteers from the Coordinating Board will be sent as soon as possible.

The Executive Secretary informed the Committee that the Netherlands has cut its pledge to USD 350,000 from USD 1.5 million leaving the Stop TB Partnership with a USD 1.1 million gap.

Within the Secretariat the positions of Advocacy Officer and Civil Society Officer are vacant. Other positions are filled by short-term staff. However the Stop TB Partnership is obliged to take WHO fixed-term staff as a priority to these positions, and it is very extremely difficult to recruit external people even for portfolios which are non-traditional for WHO (such as advocacy, civil society, communications). The Executive Secretary will meet with the Assistant Director-General after the World Health Assembly to explore potential solutions. The Executive Committee asked to be kept updated of the deliberations with WHO senior management on this issue.